**Open Access Fund Application**

By submitting the below form, I agree that if funds are granted, I will submit my article to the UCCS institutional repository in a timely manner, and that I will provide attribution to the Open Access Fund as provided for in the application policies and procedures.

**Submit all documentation, including this application, to** **OOR@UCCS.EDU**

**Name:** Name.

**UCCS e-mail:** UCCS email

**Title:** Title (e.g., Assistant Professor, Graduate Student)

**Department:** Department

**Title of article to be published open access:** Click or tap here to enter text.

**Title of open access journal/publication outlet:** Click or tap here to enter text.

**Names/affiliations of co-authors:** Click or tap here to enter text.

**Total charges required by the publisher for open access publication**:

Click here to enter text.

**Total amount requested from the Open Access Fund**: Click or tap here to enter text.

**Please confirm that the author submitting the application meets the following eligibility requirements:**

[ ] Author confirms that they are a current UCCS tenure/tenure track faculty or currently enrolled student

[ ] Author confirms that the funding is for a fully open access and peer-reviewed journal

[ ] Author confirms that there is no other funding source to cover the request

**Explain how the full charges will be split, if applicable. (e.g., between two colleges, between two universities, using a portion of start-up funding or grant funding)**

Click or tap here to enter text.

***Please answer the following 3 questions only if the total amount of charges required by the publisher exceeds the amount requested from the OA fund.***

**How will the publication costs exceeding this request be funded?**

 Select from dropdown

**Contact name for additional funding:** Click or tap here to enter text.

*(For grants or department funding please provide the name of the person responsible for managing budgets or purchasing such as the PI or Accounting Technician)*

**If known, please provide the speedtype for the additional funding:**

Click here to enter text.

***For your submission to be considered, please attach a statement or invoice for the publication fee to this form. Submit all documents to*** ***OOR@UCCS.EDU***

Workflow for Approvals *(office use only)*

[ ]  **Reviewed by KFL for adherence to the Open Access Fund journal eligibility criteria**

[ ]  **Reviewed by Office of Research for eligibility and funding availability**

[ ]  **Reviewed by College Dean (or designee) for funding availability**

*Authors will be notified via email upon approval of funding (typically within ten business days). Payment will be made directly to the publisher. The Office of Research will work with the corresponding Dean’s office and the appropriate primary unit to process the invoice.*